

FIRST M. LAST**Marine Corps Officer Instructor (MOI) ROTC**

3317 Main Street
Lafayette NC 28547

910-218-1510
lastname@mail.com

Highlights:

- Proven transformational leader and manager with documented success in progressively responsible and challenging positions.
- Extensive experience in staff development, operations and project management, resource management, and problem solving.
- Strong instructional skills as a classroom facilitator, field instructor, coach and mentor.
- Outstanding communication skills; effective at all organizational levels.
- Articulate and polished professional with exceptional demeanor.
- Secret Government Security Clearance.

Education: MA, Management, Webster University (Yuma Campus) 3.76 GPA
BA, Political Science, Northeastern State University (Tulsa Campus)

Areas of Specialization:

Undergraduate Faculty (Management Principles)	Instructor, Operational Risk Management
Logistics Officer (0402)	Hazardous Materials/Waste Management (9954)
Ground Safety Officer (9956)	Airload Planning
Embarkation/Debarkation Operations	Vehicles and Transportation Management

Experience:Teaching and Research.

- Demonstrated strong understanding of the adult learning environment and utilized effective methods to enhance student learning experience.
- Effectively taught Principles of Management to adult undergraduate students, receiving top ratings.
- Developed and coordinated numerous training programs that significantly improved efficacy, specifically in the areas of supply chain/materials management, maintenance, and transportation.
- Sought-after mentor, with a reputation for compassionate, yet firm and decisive leadership style.

Operations and Resource Management.

- Recognized for key role in Special Operations Capable (SOC) qualifications for a Marine Expeditionary Unit, and subsequent success in high-risk operations in the Middle East.
- Serving as Camp Commandant for 1500 personnel involved in a major operational exercise; superbly coordinated comprehensive logistics support that was key to mission success.
- Flawless accounting of assets valued at over \$52 Million, including prudent use of budgeted funds.

Problem Solving and Analysis.

- Established a logistics support branch from the ground up, for a newly formed unit, ensuring acquisition of all equipment, material, and facilities requirements at a cost savings of \$32 Million.
- Planned and coordinated the transport of over 400 personnel and accompanying equipment across 3000 miles; on-time, on-budget, and zero damages.
- Eliminated recurring sun damage to military aircraft and injuries to personnel, by erecting protective canopies; resulting in significant cost avoidance.

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Publications and Presentations:

- *“Operational Risk Management”* presented during base-wide Safety Stand Down events held in Camp Lejeune, North Carolina.
- *“Hazardous Materials Safety and Disposal”* presented during technical training series held in Camp Lejeune, North Carolina.
- *“Operation Iraqi Freedom Demobilization Procedures”* presented during post-operations events held in Camp Lejeune, North Carolina.
- *“Agrigultural Inspection Concept of Operations”* presented during operational planning events held in Rota, Spain.

Training: Over 1500 hours format training in leadership, operations and project management, resource management, and logistics management. Specific topics included:

- Logistics Officer Course (400 Hours)
- Air Force Load Planner Course (25 Hours)
- Hazardous Materials Management (40 Hours)
- Military Operations Other Than War – MOOTW (40 Hours)
- Operational Risk Management Instructor (80 Hours)
- Safety Management (40 Hours)

Employment:Logistics Officer (S4).

Combat Service Support Detachment 26, 2nd FSSG, Camp Lejeune NC 2003 – present

Logistics Officer (S4).

Marine Air Group 13, MCAS, Yuma AZ 2001 – 2003

Awards: Numerous personal awards for superior and professional job performance, including:

- Secretary of the Navy Commendation Medal
- Secretary of the Navy Achievement Medal

Military: Captain (O3), Logistics Officer, U.S. Marine Corps